Spec Committee Meeting Minutes Oct 3rd, 2018

Attendees (present in **bold**):

Kenji Kazumura - Fujitsu, Michael DeNicola

Dan Bandera - IBM, **Kevin Sutter**, Alasdair Nottingham

Bill Shannon - Oracle, **Ed Bratt,** Dmitry Kornilov

Steve Millidge - Payara, Arjan Tijms

Scott Stark - Red Hat, Mark Little

David Blevins - Tomitribe, **Richard Monson-Haefel**

Ivar Grimstad - PMC Representative

Alex Theedom - Participant Member

Werner Keil - Committer Member

- Past business / action items
  - Approval of the Sept 12th, 2018 minutes as distributed.
- Reviewing the Plan (on the future calls)
  - Oct. 6: Draft complete
  - Oct. 10: Specification Committee approval to refer it to the Steering Committee
  - Oct. 16: Steering Committee approval to release for community review
- Resolve Comments and discuss Specification Project lifecycle diagrams as presented in [this draft document](#).
  - [archived draft document](#)